

(Translation)

## **Public Guide: Application for Electricity with Meter Installation (< 30A) in Urban Area - Prepaid Internal Wiring Inspection (Juristic Person)**

**Service Provider:** Provincial Electricity Authority, Ministry of Interior

### **Rules & Conditions for Application Approval (if any)**

The conditions for application for electricity with single-phase and three-phase low voltage meter installation (5(15) - 30(100)A) for residential building, condominium, Commercial building and business establishment (Residential & Small Business only) in urban area (an area inside the municipality pursuant to the government's notification) where payment is made before internal wiring check (juristic person) are as follows:

1. An installation site shall have the PEA low voltage power distribution system passing through its premise.
2. An installation site shall have the house number.
3. An applicant shall wire the main line from the house/building to the utility pole and leave the end hanging at the meter installation level.
4. An installation site shall have the electrical wiring and installation of internal electrical equipment according to the standards prescribed by the Engineering Institute of Thailand or the Provincial Electricity Authority; otherwise, the PEA will require it to correct them accordingly before allowing the electric power distribution.
5. If the total number of lightings, outlets and electrical appliance existing and newly installed is more than 20 points (one point equal to 1 unit of lighting or 1 unit of outlet), or if the power consumption is more than 5 kw, an applicant shall submit 2 copies of wiring and electrical equipment installation plan (scale 1:100) for the purpose of inspection. The applicant may lure the PEA to prepare the plan.

Note:

1. In case of prepaid internal wiring inspection (juristic person), the document review, approval and receipt of payment for meter installation will be completed within 1 day.
2. The processing time pursuant to the PEA Regulation on Service Quality Standard B.E. 2558 (2015) is to complete the meter installation and begin electric power distribution in urban area within 2 working days of applicant's payment.
3. The period specified for each process is a processing time after the officer ensure that all required documents are complete and correct.
4. The period specified for each process depends on the applicant's payment readiness, internal electrical equipment inspection schedule and meter installation and electric power distribution. The time does not include the travel time and schedule waiting period. If the standard is not met, PEA will inform the applicant to correct and schedule the next inspection.

### **Service**

<p><b>Place of Service:</b> (Note: (Except holidays specified by PEA.)) Provincial Electricity Authority Offices across the country For address and contact number, please visit <a href="http://peaportal.pea.CO.th/peaoffice/">http://peaportal.pea.CO.th/peaoffice/</a> /Contact in person at the office.</p>	<p><b>Office Hours:</b> Open from Monday to Friday (except national holidays) during 08:30 - 16:30 hrs. (with lunch break).</p>
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### **Process, Period, Responsible Authority**

**Total Processing Time:** 3 working days

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No.	Process	Period	Responsible Authority
1)	<b>Document Review</b> Receiving an application for electricity, asking for details and scheduling the installation of internal electrical equipment. <i>(Note: (The documents are complete and correct as required by PEA.))</i>	0.5 working days	Provincial Electricity Authority
2)	<b>Consideration</b> Approving the application and receiving the payment for meter installation. <i>(Note: -)</i>	0.5 working days	Provincial Electricity Authority
3)	<b>Consideration</b> Checking the installation of internal electrical equipment, installing meter and supplying electric power. <i>(Note: (Performing installation after ensuring compliance with the standards.))</i>	2 working days	Provincial Electricity Authority

**Required Documents**

No.	Title, Quantity and Description (if any)	Issuing Authority
1)	<b>Authorized signatory's ID card</b> <b>Original: 1</b> <b>Copy: 0</b> <b>Note:</b> (If you bring the original, PEA will make a copy for you.)	Department of Provincial Administration
2)	<b>Authorized signatory's government official / government employee ID card</b> <b>Original: 1</b> <b>Copy: 0</b> <b>Note:</b> (1. Use in replacement of national ID card. 2. If you bring the original, PEA will make a copy for you.)	
3)	<b>Certificate of Juristic Person Registration</b> <b>Original: 0</b> <b>Copy: 1</b> <b>Note:</b> (Please certify true copy.)	Department of Business Development
4)	<b>The Certificate of Value Added Tax Registration (Form Phor.Phor. 20)</b> <b>Original: 0</b> <b>Copy: 1</b> <b>Note:</b> (Please certify true copy.)	Revenue Department
5)	<b>Installation site's house registration</b> <b>Original: 1</b> <b>Copy: 0</b> <b>Note:</b> (If you bring the original, PEA will make a copy for you.)	Department of Provincial Administration
6)	<b>Title deed or ownership certificate</b> <b>Original: 0</b> <b>Copy: 1</b> <b>Note:</b> (Please certify true copy.)	
7)	<b>Installation site's location map</b> <b>Original: 1</b> <b>Copy: 0</b> <b>Note:</b> -	
8)	<b>Original power of attorney affixed with revenue stamps</b> <b>Original: 1</b> <b>Copy: 0</b> <b>Note:</b> (If any attorney is assigned)	

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No.	Title, Quantity and Description (if any)	Issuing Authority
9)	<b>ID cards of the principal</b> Original: 0 Copy: 1 Note: (1. If any attorney is assigned 2. Please certify true copy.)	Department of Provincial Administration
10)	<b>Government official / government employee ID card of the principal</b> Original: 0 Copy: 1 Note: (1. If any attorney is assigned 2. Please certify true copy.)	
11)	<b>Passport</b> Original: 0 Copy: 1 Note: (1. For foreigner 2. Please certify true copy.)	

**Fee**

No.	Fee Description	Fee (Baht/Percent)
1)	<b>Single-phase 5(15)A meter installation fee</b> (Note: (Including VAT))	Fee 107 baht
2)	<b>Single-phase 15(45)A meter installation fee</b> (Note: (Including VAT))	Fee 749baht
3)	<b>Single-phase 30(100)A meter installation fee</b> (Note: (Including VAT))	Fee 749 baht
4)	<b>Three-phase 15(45)A meter installation fee</b> (Note: (Including VAT))	Fee 749 baht
5)	<b>Three-phase 30(100)A meter installation fee</b> (Note: (Including VAT))	Fee 1,605 baht

**Complaint and Feedback**

No.	Complaint / Feedback
1)	1129 PEA Call Center
2)	<a href="http://www.pea.co.th">http://www.pea.co.th</a>
3)	PEA Smart Plus Application
4)	E-MAIL 1129@pea.co.th
5)	P.O. Box 150, PPO Laksi, BKK
6)	Thailand Post: 200 Ngam Wong Wan, Ladyao, Jatujak, Bangkok 10900 Tel: 02-589-0100-1
7)	Damrongdhama Centre, Ministry of Interior
8)	Public Service Center, Office of the Permanent Secretary, Prime Minister Office (Notes: 1 Phitsanulok Rd., Dusit, BKK 10300 / Hotline 1111 / <a href="http://www.1111.go.th">www.1111.go.th</a> / P.O. Box 1111, 1 Phitsanulok Rd., Dusit, BKK 10300)
9)	Public Sector Anti-Corruption Complaint Center (Notes: Office of Public Sector Anti-Corruption Commission (PACC Office) - 99 Moo 4 Software Park Building, 2nd Floor, Chaeng Wattana Rd., Klong Klua, Pakkret, Nonthaburi 11120 - Hotline: 1206 / Telephone: 02-502-6670-80 ext. 1900, 1904-7 / Facsimile: 02-502-6132 - <a href="http://www.pacc.go.th">www.pacc.go.th</a> / <a href="http://www.facebook.com/PACC.GO.TH">www.facebook.com/PACC.GO.TH</a> The Anti-Corruption Operation Center Tel: +66 92 668 0777 / Line: Fad.pacc / Facebook: The Anti-Corruption Operation Center / Email: <a href="mailto:Fad.pacc@gmail.com">Fad.pacc@gmail.com</a> )